

UNITED STATES MARINE CORPS
Financial Management School
Marine Corps Combat Service Support Schools
PSC Box 20041
Camp Lejeune, North Carolina 28542-0041

STUDENT OUTLINE

SPECIAL PAY

a. TERMINAL LEARNING OBJECTIVE:

Given the requirement to compute adjustments to pay and allowances, documents, calculator, and the references compute adjustments to pay and allowances for submission to the auditor for review in accordance with DODFMR, Volume 7A (3432.02.06)

b. ENABLING LEARNING OBJECTIVES:

(1) Given a simulated situation pertaining to special duty assignment pay (SDAP), and the references, compute SDAP for the situation in accordance with DODFMR, Vol 7A, Chapter 8 (3432.02.06d)

(2) Given a simulated situation pertaining to hostile fire or imminent danger pay (Hostile Fire/IDP), and the references, compute Hostile Fire/IDP for the situation in accordance with DODFMR, Vol 7A, Chapter 10 (3432.02.06e)

(3) Given a simulated situation pertaining to diving duty pay, and the references, compute diving duty pay for the situation in accordance with DODFMR, Vol 7A, Chapter 11 (3432.02.06f)

(4) Given a simulated situation pertaining to Hardship Duty Pay (HDP-L), and the references, compute (HDP-L) in accordance with DODFMR, Vol 7A, Chapter 17 (3432.02.06g)

(5) Given a simulated situation pertaining to sea duty pay, and the references, compute sea duty pay for the situation in accordance with DODFMR, Vol 7A, Chapter 18 (3432.02.06h)

1. SPECIAL DUTY ASSIGNMENT PAY (SDAP):

(DODFMR, Chapter 8)

a. General Knowledge. An enlisted member who is entitled to basic pay may qualify for SDAP, when the member performs duties designated to be extremely difficult or involving an unusual degree of responsibility. A member may receive SDAP in addition to any other pay or allowances to which entitled.

b. The following requirements must be met in order for a member to receive SDAP.

(1) Be an enlisted member in receipt of basic pay.

(2) Be serving in the pay grade of E-3 or higher.

(3) Is qualified and serving in a designated military specialty.

c. To determine how certain conditions affect the entitlement to SDAP, refer to Table 8-2 in the DODFMR, Vol 7A.

d. The monthly rates for special duty assignment pay are.

- (1) Recruiters (8411) - \$375.00
- (2) Career Recruiters (8412) - \$375.00
- (3) Marine Security Guards - \$110.00
- (4) Career Planners - \$55.00
- (5) Drill Instructors (8511) - \$275.00

e. SDAP is a monthly entitlement which may be prorated.

f. A unit diary entry is required to commence or terminate SDAP. The unit diary entry will include the effective date to start or stop the entitlement and what authority caused the action. The appropriate authority for unit diary reporting is a unit special order.

PRACTICAL APPLICATION:

2. HOSTILE FIRE/IMMINENT DANGER PAY (Hostile Fire/IDP):
(DODFMR, Chapter 10)

a. General Knowledge.

(1) Marines who meet the conditions established by regulations are entitled to Hostile Fire/IDP at the rate of \$150.00 per month.

(2) Marines may be entitled to Hostile Fire/IDP in addition to any other pay and allowances to which entitled.

(3) Areas which have been declared hostile fire/imminent danger pay areas are: REFER to DODFMR, Vol.7A, Figure 10-1.

b. Conditions of entitlement.

(1) A member who is entitled to basic pay is entitled to Hostile Fire/IDP for any month **during any part** in which the member either:

(a) Is on official duty in a designated area;

(b) Is subject to hostile fire or explosion of hostile mines; or

(c) Is killed, injured, or wounded by hostile fire, explosion of a hostile mine, or any other hostile action.

c. A Marine may not be paid more than one payment for any month.

d. Hostile Fire/IDP is a monthly entitlement and **it is not prorated.**

PRACTICAL APPLICATION:

3. ENTITLEMENT TO DIVING DUTY PAY:
(DODFMR, Chapter 11)

a. General knowledge.

(1) Marines entitled to basic pay are entitled to special pay for diving duty for periods during which they are:

(a) Assigned by orders to diving duty;

(b) Required to maintain proficiency as a diver by frequent and regular dives; and

(c) Actually performing diving duty.

(2) In time of war the President may suspend diving duty pay.

(3) For certain conditions of entitlement to diving duty pay, refer to Table 11-1 of the DODFMR, Vol 7A.

b. Rates payable

(1) Marine officers assigned to and performing initial diving duty under instruction will rate \$110.00 a month. After initial training and assigned to duty involving the use of SCUBA equipment, they will rate \$150.00 a month. Marine officers assigned to billets designated as combatant swimmers are entitled to special pay for diving duty at the rate of \$200.00 per month.

(2) Enlisted marines assigned to and performing initial diving duty under instruction will rate \$110.00 a

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month. After initial training and assigned to diving duty as SCUBA divers, they will rate \$110.00 a month. Enlisted Marines assigned to billets designated as combatant swimmers are entitled to receive special pay for diving duty at a rate of \$175.00 per month.

(3) Diving duty pay is a monthly entitlement which may be prorated.

PRACTICAL APPLICATION:

4. HARDSHIP DUTY PAY (HDP-L):
(DODFMR, Chapter 17)

a. General Knowledge.

(1) HDP-L is payable to enlisted members who are assigned to duty at certain places outside the 48 contiguous states and the District of Columbia, as designated by the Secretary of Defense.

(2) For certain conditions of entitlement to HDP-L, refer to Table 17-1 of the DODFMR, Vol 7A.

b. Restrictions on payment of HDP-L.

(1) HDP-L is not authorized for enlisted members who are residents of a designated hardship duty pay area while serving on permanent duty within that state, possession, or foreign country. A member's residence shall be the same as the member's designated legal residence for income tax purposes.

(2) An enlisted member may not receive both HDP-L and career sea pay for the same period of service.

c. Rates Payable. The rate of HDP-L is based on a member's pay grade, it is computed on a monthly basis and may be prorated. The current rates are in the DODFMR, Vol 7A, par.1704.

PRACTICAL APPLICATION:

5. ENTITLEMENT TO CAREER SEA PAY:
(DODFMR, Chapter 18)

a. General knowledge.

(1) A member who is an E-4 or above may become entitled to Career Sea Pay.

(2) Commissioned Officers must have completed three years of sea duty before becoming eligible to receive career sea pay.

(3) For certain conditions of entitlement to career sea pay, refer to Table 18-1 of the DODFMR, Vol 7A.

(4) A member is not entitled to receive career sea pay while on board ship for the sole purpose of transportation.

(5) Enlisted members are not authorized to receive career sea pay and HDP-L for the same period.

(6) Career sea pay is based on a member's grade and number of years of sea duty.

(7) Total career sea service time is located in block **43** of the LES.

(8) Career sea pay is paid on a monthly basis and may be prorated.

b. Rates payable:

(1) Current rates for career sea pay are located in the following tables of the DODFMR:

(2) OFFICERS: TABLE 18-2

(3) WARRANT OFFICERS: TABLE 18-3

(4) ENLISTED: TABLE 18-4, 4A, & 4B.

EXAMPLE #1

A Cpl with 3 years 2 months and 10 days of career sea time is entitled to \$150.00 a month for career sea pay. The member was on board ship from 1 to 25 June. Career sea pay would be computed as follows:

\$150.00	divided by 30
<u> x 25 </u>	(1-25 June)
\$125.00	Total career sea pay due for June.

EXAMPLE #2

A CWO-2 with 4 years 10 months and 2 days of career sea time is entitled to \$170.00 a month for career sea pay. The member was on board ship for the period 9 through 31 May. Career sea pay would be computed as follows:

\$170.00	divided by 30
<u> x 22 </u>	(9-30 May, not payable for the 31st of May)
\$124.67	Total career sea pay due for May.

PRACTICAL APPLICATION:

ON LINE DIARY PRACTICE:

